



# Department of Property & Procurement

Government of the United States Virgin Islands

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July 28, 2015

Honorable Neville James  
President  
31<sup>st</sup> legislature of the Virgin Islands  
#100 Lagoon Street Complex  
Frederiksted, VI 00840

Honorable Kenneth L. Gittens  
Chairman, Committee on Rules & Judiciary  
31<sup>st</sup> legislature of the Virgin Islands  
#100 Lagoon Street Complex, Suite 2  
Frederiksted, VI 00840

Dear Honorable Senators, 31<sup>st</sup> legislature of the Virgin Islands:

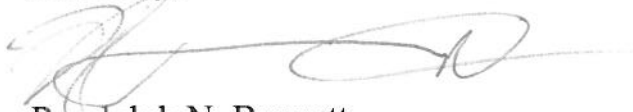
I would like to express my regret on the misunderstandings surrounding my Master's Degree in Professional Counseling. A protocol was established for me to provide documentation prior to the full body session. I would like to present the following:

1. I received an email from Amber McLeod expressing the University's regret for their delay in awarding the degree. This delay was caused by the Counseling Department not posting the completed internship grades. I am fully aware that I had completed all of my requirement. I was unaware that the University did not complete their process. (attachment 1)
2. I am providing the Degree Completion Audit plan which shows a 100% completion. With a current Degree; Masters of Arts in Professional Counseling (60hr). (attachment 2)

3. In testimony, I stated I owed some monies for the Diploma process. Liberty University has provided the cost for that payment. It is \$10. (attachment 3)
4. I have also attached a copy of my student account records as well. It shows I have a \$0 balance with the University. (attachment 4)
5. I am in good standing and the Degree has been awarded after the delay. There were no further requirement on my part for its conferment. (attachment 5)

I thank you for your attention.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Randolph N. Bennett', with a long horizontal flourish extending to the right.

Randolph N. Bennett  
Commissioner Designee

*cc: Rules & Judiciary Committee Members-31<sup>st</sup> Legislature of the V.I.*  
*All Senators-31<sup>st</sup> Legislature of the V.I.*

## Randolph Bennett

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**From:** Bennett, Randolph <rbennett5@liberty.edu>  
**Sent:** Tuesday, July 28, 2015 10:12 AM  
**To:** Randolph Bennett  
**Subject:** Re: Degree Awarded

**From:** McLeod, Amber Lee (Registrar)  
**Sent:** Wednesday, July 22, 2015 11:33 AM  
**To:** Bennett, Randolph  
**Subject:** Degree Awarded

Good Morning,

Your degree in Master of Arts Professional Counseling (60 hr.) has been awarded. I do apologize for the delay in awarding your degree. The Counseling department had to post the grade for your internship which caused a slight delay in awarding your degree. I appreciate your patience in this matter.

It has been my privilege to serve you,

Amber McLeod  
*Graduate Academic Evaluator*  
**Registrar's Office**

**(434) 592-5100**

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ATT: 1

**Randolph Bennett**

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**Subject:** FW: Expedite Diploma if possible, thanks

**From:** Diplomas  
**Sent:** Saturday, July 25, 2015 10:21 AM  
**To:** Bennett, Randolph  
**Subject:** RE: Expedite Diploma if possible, thanks

Hello,

Thank you for your email. We can email you a scanned copy of your diploma for \$10. If interested, you can give your credit card information in response to this email and I will be able to process the payment via a secure website. Please let us know what you plan on doing and we will be more than happy to help.

We will need to know

1. Payment information (card number, expiration date and billing address)
2. The way in which you would like your name to appear on your diploma

Thank you and have a great day.

**Ben McQuigg**  
*Diploma Specialist*  
Registrar

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**From:** Bennett, Randolph  
**Sent:** Friday, July 24, 2015 12:31 PM  
**To:** Diplomas  
**Subject:** Expedite Diploma if possible, thanks

Good day Diploma section,

I am Randolph N. Bennett, student number \_\_\_\_\_ Is it possible to expedite the diploma by sending me an emailed electronic copy? I will pay for the cost associated with this request, if any.

Very best regards,

Randolph N. Bennett  
Please call me at \_\_\_\_\_ if required

Blessing!

AHF: 2

# Degree Completion Plan Audit

Student View AU37wRAN as of 07/28/2015 at 10:01

|                   |                   |                   |                                                  |
|-------------------|-------------------|-------------------|--------------------------------------------------|
| Student           | Bennett, Randolph | Current Degree(s) | Master of Arts in Professional Counseling (60hr) |
| ID                |                   | Future Degree(s)  |                                                  |
| Classification    | Graduate          | Evaluating        |                                                  |
| Level             | Graduate          | College           | School of Behavioral Sciences                    |
| Overall GPA       | 3.25              | Major             | Professional Counseling 60 hr                    |
| Academic Standing | Good Standing     | Minor             |                                                  |

## Degree Progress

Requirements 

100%

|                                                      |                            |                      |
|------------------------------------------------------|----------------------------|----------------------|
| ✓ Degree in MA: Professional Counseling, 60 hr (LUO) | Academic Year: 2010 - 2011 | Credits Required: 60 |
|                                                      | GPA: 3.25                  | Credits Applied: 78  |

- ✓ Total Credit Requirement
- ✓ You meet the minimum GPA requirement
- ✓ Major Requirements
- ✓ Congratulations, your degree has been awarded!

## Major in MA: Professional Counseling, 60 hr

Academic Year: 2010 - 2011

- ✓ Institutional Credit Requirement

NOTE: Student must successfully complete the Comprehensive Exam

|                                                      |          |                                       |    |   |             |
|------------------------------------------------------|----------|---------------------------------------|----|---|-------------|
| ✓ Counselor Professional Identity, Function & Ethics | COUN 501 | Counselor Prof Identity/Function      | B  | 3 | Fall 2010   |
| ✓ Human Growth & Development                         | COUN 502 | Human Growth & Development            | A  | 3 | Fall 2010   |
| ✓ Research & Program Evaluation                      | COUN 503 | Research & Program Evaluation         | B  | 3 | Fall 2010   |
| ✓ Social & Cultural Foundations in Counseling        | COUN 504 | Social & Cultural Foundations in Coun | B+ | 3 | Fall 2010   |
| ✓ Counseling Techniques & the Helping Relationship   | COUN 505 | Coun Techniques & Helping Relat       | D  | 3 | Spring 2011 |
| ✓ Integration of Psychology & Theology               | COUN 506 | Integration of Psych & Theology       | B+ | 3 | Summer 2011 |
| ✓ Theology & Spirituality in Counseling              | COUN 507 | Theol & Spirituality in Counsel       | B  | 3 | Spring 2011 |
| ✓ Theories of Counseling                             | COUN 508 | Theories of Counseling                | A  | 3 | Fall 2012   |
| ✓ Group Process                                      | COUN 509 | Group Process                         | C  | 3 | Summer 2011 |
| ✓ Individual Appraisal                               | COUN 510 | Individual Appraisal                  | A  | 3 | Spring 2013 |
| ✓ Career Development & Counseling                    | COUN 511 | Career Development & Counselin        | B+ | 3 | Spring 2013 |
| ✓ Marriage & Family Counseling I                     | COUN 512 | Marriage and Family Counsel           | B  | 3 | Summer 2013 |
| ✓ Psychopathology & Counseling                       | COUN 513 | Psychopathology and Counseling        | B  | 3 | Fall 2013   |
| ✓ Clinical Diagnosis & Treatment Planning            | COUN 514 | Clinical Diagnosis & Treatment        | C  | 3 | Summer 2013 |
| ✓ Counseling Internship                              | COUN 515 | Counseling Internship                 | A  | 3 | Summer 2013 |
| ✓ Diagnosis & Treatment of Addictive Behaviors       | COUN 516 | Diag Treatment of Addictive Be        | A  | 3 | Fall 2013   |
|                                                      | COUN 517 | Prenatal and Perinatal Counsel        | B  | 3 | Fall 2013   |
|                                                      | COUN 518 | Group Counseling and Sport Th         | B  | 3 | Fall 2013   |
| ✓ Counseling Electives                               | COUN 519 | Counseling the Adolescent             | A  | 3 | Summer 2012 |
|                                                      | COUN 520 | Advanced Skills Life Coaching         | B  | 3 | Spring 2012 |

**From:** Registrar's Office <registrar@liberty.edu>  
**Sent:** Thursday, July 23, 2015 9:16 PM  
**To:** Bennett, Randolph  
**Subject:** Congratulations! Your Degree Has Been Conferred!

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UNIVERSITY

## Degree Conferred

Dear Randolph Bennett,  
I am pleased to inform you that your Master of Arts degree in Professional Counseling (60hr) was officially conferred on 07/22/2015. Congratulations!

Your diploma will be mailed in the next 3-6 weeks as long as you have no outstanding balance on your student account. If you do have a balance, please contact the Student Accounts office to pay the balance. Contact information for Student Accounts is found at <http://www.liberty.edu/index.cfm?PID=17998>

You may also order official transcripts that show the completion of your degree as long as you do not have an outstanding balance. Transcripts can be ordered at <http://www.liberty.edu/index.cfm?PID=8902>

If you are interested in pursuing another degree through LU, please contact Admissions. Contact information for the various degree programs is available at <http://www.liberty.edu/admissions>. You must apply and be accepted to a different degree program prior to registering for any additional classes. If you have any questions regarding your diploma, please contact [diplomas@liberty.edu](mailto:diplomas@liberty.edu)

May God continue to bless you in your future endeavors.

Sincerely,  
**Registrar's Office**

**(434) 592-5100**

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ATT: 5